## **MHS Newsletter**



Tuesday August 28 Term 3, Week 6

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#### PRINCIPAL'S MESSAGE

At Mudgee High School, your child is the centre of our educational community. Our dedicated staff work diligently to ensure this is a place where your child will feel safe and enjoy a quality learning environment. We ask our students to do their best, be safe, responsible and respectful whilst our teachers and support staff aim to provide all our students with an education program that is relevant, engaging and catering to their personalised learning needs. Strong home school communication and partnerships underpin this journey. At the forefront of our efforts is the current and future success of your children. I recently read a quote about success that attributes "80% of success to just showing up". Whether this be for domestic chores, work, leisure, sport or school, we cannot underestimate the importance this essential element plays for achieving positive life outcomes. For our students; regular school attendance will see them make the most from educational opportunities and achieve positive future career pathways and life outcomes.



One of our key strategic priorities this year at Mudgee High School has been to establish a dedicated attendance team to work in collaboration with staff, community and our Learning Support Team to improve student attendance and engagement. Meetings generally focus on students with less than expected attendance rates and communicating with parents and carers to identify ways in which to improve attendance at school. This includes a range of strategies from a simple phone call home to explain a pattern of absence through to coordinating

a meeting to investigate strategies and resources to assist students with special needs in regards to engaging with school.

Students who are of concern regarding attendance where our internal supports have not been successful are referred for extra assistance to the Home School Liaison officer, where we work in partnerships with families. With this in mind we know that all good habits start at home so here is a recap on some of our expectations, the importance of good attendance and getting our children to arrive at school on time, along with some interesting visuals on how absences add up. For instance missing as little as one day per fortnight will add up over a student's K -12 education to be nearly a year and a half of missed learning opportunities. When our children are not at school they miss important learning content, which becomes harder to catch up with if it becomes a pattern.

#### Arriving at school and class on time:

- Ensures that students do not miss out on important learning activities scheduled early in the day.
- Helps students learn the importance of punctuality and routine.
- Gives students time to greet their friends before class.

#### A Member of the Cudgegong Learning Community

PLEASE SEE OUR WEBSITE FOR THE COMPLETE CALENDAR OF EVENTS



**COMING EVENTS** 

- Sep 6 Yrs 8, 9 & 10 Parent teacher evening in the Gym 4pm - 7pm
- Sept 24th P&C Meeting in the Library 7pm
- Sep 28 Yr 12 Presentation Assembly in the Gym 9.15am-10.30pm
- Sep 28 Yr 12 Formal at AREC 7pm-10pm

#### THIS ISSUE

- Principal's Message
- MHS P&C Meeting
- P&C Award & SRR Award
- Writing Friday
- Yr 12 Important HSC information and EOY dates
- Library News
- Languages News
- LINK Program
- Careers Capers
- Advertisements
- Sponsorship
- Kick Start Your teaching career today
- How to Adult

Reduces classroom disruption at the beginning of the lesson, when teachers are usually explaining key concepts and lesson outcomes to the class.

Lateness is recorded as a partial absence and must be explained.

Lateness also contributes to the overall absence rate for a student.

#### When a student is absent

Where a student is absent from school (including lateness), the absence must be explained by the parent/carer.

Absences are recorded as the following:

Explained/Unexplained- Absences are 'explained' if parents provide the reason for the absence. This does not automatically mean the absence will be deemed 'justified'. Absences for which the school does not receive details will be marked as 'unexplained'.

Justified/Unjustified- For an absence to be accepted as justified, schools must be certain that the leave was warranted. Frequent absences including lateness to school may require further action.

Where absences are frequent, schools may:

- Request medical certificates or other evidence. This may require the medical practitioner to state that "the child is unfit for school" on the specified dates and/or provide further details of the medical condition and an appropriate health care action plan.
- Refer the absence to the Home School Liaison Officer for intervention.
- In extreme cases referral of the matter to Family and Community Services as Educational Neglect.

Good patterns of attendance are extremely important. On occasion, students can become school refusers. This term refers to when a child refuses to attend school or has problems remaining in class for an entire day - and is anxiety-based. It can present as extended absences from school, periodic absences from school, missed classes or chronic lateness with the child experiencing anxiety about school that precipitates pleas for future non-attendance. Parents/carers are usually aware of school refusal absences as there is no attempt by the child to conceal these absences.

If your child has missed school 2-3 times over a two week period, especially if this absence is related to some of the behaviours below, your child may be at risk of developing a pattern of school refusal. As a parent, some common traits to be aware of include:

Frequent unexplained/unjustified absences (especially on Mondays, after holidays, school camps or sports days) Frequent lateness or partial attendance

Absences on significant days (e.g. days on which tests, speeches, or particular classes are scheduled)

Frequent requests to go to the sick bay, to call home or to go home during the day, these will usually be noted by staff and bought to your attention.

Tearfulness before school or repeated pleas to stay at home resulting in frequent lateness or absences

Frequent complaints of illness before or during school such as stomach aches, headaches, dizziness or fatigue

Regardless of the reason, non-attendance at school has serious long-term consequences for the child's development, particularly in the areas of intellectual, social and emotional development. There is no off-the-shelf solution for families experiencing school refusal as each case presents its own set of circumstances. However, there are school staff trained in managing these complex issues who are often able to add further clarity to a child's particular circumstances.

Please act promptly if you are having difficulty with getting your child to attend school, to enable early intervention. You can seek urgent assistance by contacting the relevant Deputy Principal or Year Adviser so that appropriate supportive strategies can be put into place.





EVERY DAY COUNTS ....

A day here or there doesn't seem like much, but...

When your child misses just	that equals	which is	and therefore, from Kindy to Year 12, that is	This means that the best your child can achieve is
1 day each fortnight	20 days per year	4 weeks per year	Nearly 1 ½ a years of school	Equal to finishing Year 11
1 day a week	40 days per year	8 weeks per year	Over 2 ½ years of school	Equal to finishing Year 10
2 days a week	80 days per year	16 weeks per year	Over 5 years of learning	Equal to finishing Year 7
3 days a week	120 days per year	24 weeks per year	Nearly 8 years of learning	Equal to finishing Year 4
Give your child every Chance to succeed		Ever	y day counts!	Monday Tuesday Wednesday Thursday Friday

When your child misses just	that equals	which is	and therefore, from Kind to Year 12, that is
10 minutes a day	50 minutes of learning each week	Nearly 1½ weeks per year	Nearly ½ a year of schoo
20 minutes a day	1 hour and 40 minutes of learning each week	Nearly 2½ weeks per year	Nearly a year of school
½ hour a day	½ a day of learning a week	4 weeks a year	Nearly 1 ½ years of learning
1 hour each day	1 whole day of learning each week	8 weeks per year or nearly a term a year.	Over 2 ½ years of learnin

#### **MUDGEE HIGH SCHOOL P&C**

The next meeting of the Mudgee High School P&C will be held on Monday September 24th at 7pm in the school library. Entry via Horatio Street.

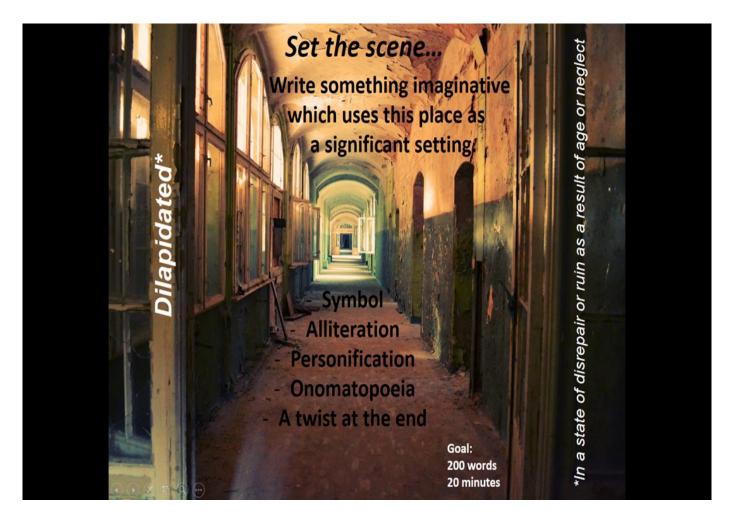
All welcome.

#### TERM 3 WEEK 4 AWARDS

**P & C AWARDS:** Bella Knowles - Yr 7, Ally Stott - Yr 8, Lachlan McPherson - Yr 9, Luke Hawkins - Yr 10, Gerel Waddell - Yr 11, Jared Reimer - Yr 12,.

SRR AWARD: Eric Milne - Yr 10

#### WRITING FRIDAY



#### YEAR 12 - 2018

#### IMPORTANT HSC INFORMATION AND END OF YEAR DATES

- Aug 6 Society & Culture due
- Aug 16 Industrial Technology projects including portfolio due for lockup by 3pm
- Aug 20 Textiles & Design Major Projects and portfolios due for lockup today. Project needs to be packed in a box and handed in during class time.
- Aug 27 Drama Projects due
- Aug 30 Design & technology Major Projects due
- Sep 3 Visual Arts Body of Works due for lockup at 3pm
- Sep 10 Music submitted works
- Sep 26 Assembly Rehearsal Periods 5 & 6 (12.08 1.34pm)
  - Soccer Match Teachers vs Students Year 12 Farewell Social
- Sep 27 Rainbow Day all Year 12 students will participate in fundraising activities throughout the day for their designated charity, NALAG and Lifeskills to finish the term on a positive note.
- Sep 28 Presentation Assembly
  - 9am Student seating 9.15am Guest seating
  - 9.15am 10.30pm Assembly (Full uniform required)
- Sep 28Year 12 Formal Australian Recreational Education Centre (AREC) 7-10pmAdditional information relating to this event as attached.<br/>Students: Please meet at AREC at 6pm for photos.
- Sep 28 Oct 15 Study Vacation
- Oct 18 Nov 9 Higher School Certificate Examinations

Examinations up until and including Friday 9<sup>th</sup> November will be held at Baptist Church Hall, 70 Bruce Road, Mudgee. Students must be in full school uniform and bring their student ID cards to every exam. The Music 1 Aural Skills Exam will be held at Mudgee High School on Monday October 19 at 1.55 – 3pm. **Further information will be available to students before the end of Term 3.** Any student or parent who has concerns about transport to the location on any day should contact the Principal as soon as possible.

- Nov 10 HSC Assessment Ranks available from <u>www.educationstandards.nsw.edu.au</u>
  - (Nesa) student number and PIN required.
- Nov 12 Nov 16 HSC Exhibition at The Stables. Opening on Monday 12 at 6.00pm. Art Students displaying their major work <u>must meet at school</u> at 9.30am (student cars may be needed to help transport artworks) on Monday 12 November and ALL exhibited works must be collected from The Stables on Friday 16 November between 2.00pm and 3.00pm. All welcome to attend
- Nov 13 Sign out morning in the Library. Sign out will occur between 10am and 12 noon. This will include the return of book deposits for all eligible students.
- Dec 13 HSC results available on-line from NSW Education Standards Australia (Nesa) Website and telephone service (Nesa PIN number required). HSC results will be available via Students Online, and sent by email and SMS from 6.00am on Thursday 13th December.

https://studentsonline.nesa.nsw.edu.au/

Dec 14 ATARs available on-line from UAC website and 'Infoline' (UAC PIN number required).

Year 12 Celebration BBQ. Senior Lawn from 12-2pm

Collect your FREE copy of the Mirri

#### Library News

This term our School Library has been 'a buzz' with activity. Our three computer labs have been a constant 'flow' of daily activity for class and assignment work across all years and in the lead up to the HSC. Our Year 12 students have been using the Library heavily to help with the submission of HSC major work. Year 12 Society and Culture and Design and Technology students have been regular 'fixtures' within the Library undertaking this demanding submission process.

All Design and Technology major works in Woodwork are in storage at present within our Community Room. These incredible efforts in planning and construction will be set up shortly for HSC marking within the next two weeks and will be on display shortly after for our school community to view.

It is timely to remind Year 12 students that our Library provides areas for private study and Library staff are more than happy to provide quiet areas so meaningful HSC study can be undertaken during designated study periods, school breaks and on Wednesday afternoons.

We are currently hosting Trial HSC examinations for Distance Education and 'special provision' examinations over the next week and this is a challenge to provide a quiet examination space while remaining a 'fully functioning' learning and recreational space. It has been a credit to students not involved, the way they have conducted themselves in the Library to help provide an environment for their peers to succeed.

We have also been running a display of Aboriginal artefacts within the Library in coordination with NAIDOC celebrations, reflecting our connection to the local Aboriginal people, culture and land. This culturally ancient display has sat 'side by side' with a vibrant display of modern sculpture done by our junior Art students.

Last week the PDHPE faculty utilised our Library for a conference to develop teaching strategies for the implementation of the new PDHPE syllabus. This drew teachers from schools across the local region that attended. Our local regional Principal network has also been utilising our facilities regularly for 'Principal Finance Training' in line with new accountancy procedures within DOE schools. Next week, this culminates in a week-long conference/ training program that will also be hosted within the Library.

All this and we are only half way through Term 3!





#### **LANGUAGES**

Mudgee High School's 16<sup>th</sup> Japanese Exchange Visit was yet another great success. 23 students and 3 teachers from Suita Higashi, Fukui and Ohkanmuri Senior High Schools stayed with host families, and participated in a 12 day cultural and language program.



Mudgee High once again came together in a supportive fashion to provide a full and exciting experience. Mrs McLennan taught some screen printing and the Japanese students loved their aussie animal prints. Mr McNamara had the guitars strumming and everyone singing 'Horror Movie'. Miss Ridgewell had the group getting sticky with two cooking lessons. The Anzac biscuits and lamingtons were extremely popular. The Year 9 elective class introduced our guests to 'crazy softball' with hilarious results. Mr Saunders and Ms May ran some creative and engaging ESL lessons providing some insight to "Aussie slang". Our full day excursion was a day of hands on activities at Red Hill that introduced us to the Gold Rush and Indigenous culture. The students had a go at setting up camp and panning for gold. Despite some cries of Eureka, no one made their fortune. We learned about hunting and gathering techniques in our Indigenous Culture which culminated in crushing oats to make flour for our damper. This was cooked on the campfire and eaten with the added treat of golden syrup. This was a highlight for the students. We then learned about the meaning of symbols in Aboriginal Art and created our own storyboards. We also learned about hunting techniques and perfected throwing our weapons at a target. Mr McLennan had the Japanese students searching for monsters under the microscope and contesting the number of colours in a rainbow. The les-

son finished with everyone joining hands in a group linked to a hand operated generator. It was rather shocking!

Our Farewell Party highlighted the value of an exchange. By this stage the students were very familiar and it was obvious that strong bonds of friendship had been formed. This was not just between the Japanese students and their buddies but also between the host buddies across a range of year groups. Twister challenges were taken seriously as was the Japanese language quiz presented by Suita Higashi students. Who knew charades could be so competitive! Perhaps the highlight for us all was the entire group of kids up on the floor doing first the 'hokey pokey', then the 'macarena' and finally that old party favourite, the 'nutbush'. The laughter, camaraderie and total lack of devices was truly inspiring and certainly brought a tear to a few eyes.

Mr Saunders and I would like to extend our heartfelt thanks to the many staff who generously gave their time to provide a range of exciting learning experiences. Also to the families for joining us in this year's exchange to offer a supportive, friendly and caring home environment for our visitors. We cannot continue to offer this experience without homes to accommodate our guests and willing students to act as buddies. We could not have been prouder of the way our host buddies met their responsibilities and made their Japanese students feel welcome and safe in our school environment. We were also grateful for the care and consideration shown to our guests by the wider school community. Our student body embraced our visitors and showed respect and consideration in all situations. Global understanding was strengthened and difference was celebrated.

Thank you to all for your contribution to another successful program. The warmth of the Mudgee community never ceases to amaze, and the streams of tears and unwillingness to get on the bus at the departure were testament to this.

#### Ms Melissa Date





















#### MHS Link Program 2019

The Link Program is an alternative education program for students in Year 10. The program caters for up to 25 students who experience difficulty in engaging with the traditional delivery of school curriculum. The program is flexible, practical, stimulating and relevant, and promotes pathway options into years 11 and 12 at Mudgee High School; TAFE; an apprenticeship/traineeship or traditional employment.

The program was established in 2012 and involves a number of partners including Mudgee High School, TAFE and Mid-Western Regional Council. The program is fully funded and supported by Glencore Coal. Recently, the program was a finalist for a Community Excellence Award at the NSW Minerals Council Environment and Community conference and awards.

Link students experience a wide curriculum including attendance at Mudgee TAFE as well as work experience. Students receive literacy and numeracy support, and engage in personal skills development programs. The program has a staff co-ordinator and Community Mentor who both support participating students to enhance their prospects for success in the program and their future transition into further education, training and employment.

The primary outcomes of the Link program are:

- to re-engage students in school activities
- to provide pathways for transition into further study or work
- to build self-esteem and confidence to continue in training and education
- to reduce social isolation issues and incorporate school leavers into the community in a positive manner
- to apply a multi-agency approach to a community based issue.

The selection process for 2019 will require an 'Expression of Interest' from students currently in Year 9 who may be interested in being involved in the program. This form can be collected from Ms McNeill in the Arts staffroom or Mr Payne in the Language/Careers Staffroom. Parents are also welcome to request an Expression of Interest by phoning or visiting the school. Guidelines for completion and closing date are included with the form.

We encourage any students and parents, who anticipate that this program could be of benefit, to apply. For any students who may find completing an EOI a challenge, we encourage them to make contact with Ms McNeill or Mr Payne (Community Mentor) at school to arrange an interview for completion.

For further information, please do not hesitate to contact Ms McNeill or Mr Payne on 6372 1533.

#### **Careers Capers!**

#### Year 12 career information.

- UAC (University Admissions) 2019 course preference applications closing date is Friday September 28 though please finalise by Friday September 21 if possible. You can include up to 5 university course preferences & can defer offers. Private provider course information also available. See uac.edu.au. Collect your free UAC guide.
- Early Entry (SRS) applications also close Friday September 28. A booklet giving details is available.
- If you have encountered long term (minimum 6 months) educational disadvantage during Years11 & 12, you
  may be given ATAR consideration for university entry via the EAS process. Information & assistance available.
- Apply for scholarships (free money) eg teaching and equity. A **\$2,000 Uni Newcastle scholarship** is available for 2019. Give your name to Mr Kempton (by cob this Fri.31/8) if you wish to be considered.
- Meeting with CSU (Charles Sturt University) representative this Friday 31/8 at lunchtime in B16.
- Mudgee TAFE excursion next Tuesday 4/9 Periods 1 & 2. Find out about 2019 courses and more. Notes available.
- See skillsetworkforce.com.au for apprenticeships and traineeships eg Moolarben Coal.
- RSA/RCG & coffee making courses will be run at TAFE in November (all for \$100). Collect an application form & submit ASAP.
- Help with resumes and cover letters etc. also available.
- Looking for a 'one stop shop' for lots of useful post school course/career information? Jobjump (jobjump.com.au) provides comprehensive career information and it's free! To access, use your personal email and the password 'gee'.
- Please see Mr Kempton if you have any concerns/questions.



#### ADVERTISEMENTS



#### HOST FAMILY NEEDED!

Student Exchange Australia New Zealand is looking for a volunteer host family for a 16 year old Japanese boy who is currently attending Mudgee High School. He is very

well settled at the school, so we are hoping that someone from the school community may be interested in hosting him.

He is easygoing and friendly, and loves sport and outdoor activities. Together with his host family he would love to experience new activities, share the Japanese culture and simply be part of his host family's daily life. We are looking for a family who are able to host him from September to November.

If you are interested, please phone Masako or Tempel at the Student Exchange Office: 1300 135 331 or send an email to info@studentexchange.org.au.

#### WEP.ORG.AU

# WEP Student Exchange

#### A WEP exchange at a glance:

- Choose from 26 countries
- Attend school overseas
- Experience life in another culture
- Make incredible friends
- Make memories and skills for life!

Are you in years 9-12? Do you want to discover the world? Find out more about this once in a lifetime opportunity!

Application deadlines close soon, so don't delay!



MY EXCHANGE TO ITALY WAS THE MOST INCREDIBLE THING I'VE EVER DONE! I WOULD 100% RECOMMEND EXCHANGE TO ANYONE. AND GO WITH WEP, THEY HAVE BEEN SO GREAT AND SUPER SUPPORTIVE! GEORGIA

# FIND OUT MORE!

(YOU CAN REQUEST A FREE INFO PACK IN THE POST!)



SMS 'EXCHANGE' TO 0428 246 633

WEP.ORG.AU

WEP AUSTRALIA

1300 884 733



#### STARTS SATURDAY 20<sup>th</sup> OCTOBER 2018 @ West End Mudgee

#### **Registrations OPEN for 2018-2019**

Rego table at netball & soccer August 25, Sept 1 & 8 10am – 12pm

Tee Ball – Years 3 & 4 Sub Junior Mod Ball - Years 5 & 6 Junior Softball – High School Senior Softball – 18 years & over *Can register & play in school teams* Fees based on age <u>not</u> playing division

Fee Division & Age	Total
Sub Junior 12 years & under	\$70
Junior under 18 years	\$90
as at Dec 31	
Senior over 18 years	\$140
This year	
On Diamond officials	\$35
Off Diamond officials	\$15

mudgeeamateursoftball@gmail.com





## <u>modern</u> monners & life skills

- FOR: Young Women 12 18 Years
- WHEN: Thursday 11 Saturday, 13 October 2018 (9-5:30PM)
- $WHERE:\;$  Rydges Function Centre @ Mt Panorama, Bathurst
  - COST: Opening Special! 50% Off for October Only: \$300
- INCLUDES: 1 Full Luxury Catering Lunches, Snacks & Drinks 2 Personalised Finesse Workbook
  - 3 Graduation Certificate
  - 4 Finesse Club Unlimited Free Returns (T&C Apply)



DON'T MISS OUT - RESERVE YOUR OCTOBER TICKETS NOW Contact: connect@finesseleadership.com.au or 0435 494 006

### <u>Topics</u> - modern manners & life skills

#### SOCIAL SAVVY

Confident Communication Ideal Introductions Technology Taming Respectful Relationships

#### PERSONAL POWER

Holistic Health Defending yourself in Danger Inspiring Integrity Managing Mistakes

#### DELUXE DEPORTMENT

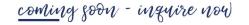
Presence & Poise Dressed for Success Graceful Grooming Distinguished Dining

#### WORKPLACE READINESS

Career Choices Learning to Lead Disputes & Diplomacy Budgets for Beginners

why finesse!

Builds Confidence, Resilience & Social Skills 🔹 Age Appropriate Pampering: Luxury Location with Gourmet Catering Expert Training ★ Warm & Friendly Atmosphere Unlimited Free Return Workshops (T&C Apply)



Exclusive Workshops for Corporate Groups Young Gentlemen & Adult Professional Workshops Private High Tea Parties for Celebration & Fundraising BOOK A WORKSHOP OR EVENT AT YOUR HOME, SCHOOL OR WORKPLACE **NSW Department of Education** 

# Kick-start your teaching career today!



#teachNSW

Places available	Who can apply?	Benefits
<b>220</b> Teacher Education Scholarships	<ul> <li>✓ HSC students</li> <li>✓ University students</li> <li>✓ Career changers</li> </ul>	<b>\$5,000</b> per year of full-time study <b>\$3,000</b> appointment allowance <b>Permanent teaching job</b>
80 Teacher Education Scholarships - Aboriginal	✓ Aboriginal people and Torres Strait Islanders	<b>\$5,000</b> per year of full-time study <b>\$3,000</b> appointment allowance <b>Permanent teaching job</b>
60 teach <i>.Rural</i> Scholarships	<ul> <li>✓ HSC students</li> <li>✓ University students</li> </ul>	Up to \$50,000 equivalent upfront course contribution fee* \$7,500 per year of full-time study + other great benefits! Permanent teaching job
<b>30</b> Great Teaching, Inspired Learning Cadetships	✓ HSC students	Part-time job while studying Experience in a school Permanent teaching job
<b>30</b> Great Teaching, Inspired Learning Internships	✓ Teacher education students approaching final year	Part-time job while studying Experience in a school Permanent teaching job
<b>40</b> Incentive Scholarships	✓ Final year teacher education students	<b>\$2,500</b> in final semester of study <b>\$1,000</b> appointment allowance <b>Permanent teaching job</b>

Find out more and apply: www.teach.nsw.edu.au/getpaidtostudy

\* Eligibility based on academic achievement in your university studies.



### Quick guide to applying for a Scholarship

#### 1. Eligibility

Check you are eligible to apply for one or more of the scholarship programs on the teach.NSW website:

- <u>Teacher Education Scholarship</u>
- Teacher Education Scholarships Aboriginal
- teach.Rural Scholarships
- Great Teaching, Inspired Learning Cadetships
- Great Teaching, Inspired Learning Internships

#### 2. FAQ's

Each scholarship program has a list of FAQ's designed to assist you. Read through the FAQ's on the <u>scholarship programs</u> that you are interested in to see if your questions can be answered before applying.

#### 3. Begin application

- a. Go to the program webpage to start your application.
- b. Click on 'apply now' in your selected program and you will be redirected to the 'I work for NSW' website where you can begin your application.
- c. Select the scholarship you would like to apply for. If you are eligible for more than one scholarship you can submit multiple applications.
- d. You will be asked to provide:
  - i. Personal details including contact details and employment history
  - ii. University course details either the course you are currently studying or the intended course of study if you are a HSC student or a career changer
  - iii. Supporting statement the reasons you would like to become a teacher in a NSW public school and how your personal qualities will enhance your effectiveness as a teacher
  - iv. Supporting documents you will need to upload the following supporting documents before submitting your final application:



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Document	Required From	Comment/Title
Identification documents. Refer to guidelines <u>Proof of Identity</u>	All applicants	Identification
Evidence of name change required for first and family name changes	All applicants (if applicable)	Name Change
Evidence of Australian Citizenship, permanent residence, or visa permitting employment in Australia	All applicants (if applicable)	Citizenship/Residency
National Police Checking Service (NPCS) Form	All applicants	NPCS
Declaration for Child-Related Work – National Criminal Records (NCR) <u>Form</u>	All applicants	NCR
Principal's recommendation on the correct template provided	HSC students	Principal's Recommendation
Year 11 and 12 school reports	HSC students	School Reports
Official evidence verifying satisfactory completion of your undergraduate degree (or other tertiary qualification)	University students and career changer/ mature age applicants	Testamur
Official transcripts of results of undergraduate degree for each year of study	University students and career changer/ mature age applicants	Transcripts
Official practicum/internship reports	University students and career changer/ mature age applicants	Practicum Report
Résumé	Career changer/ mature age applicants	Résumé

Forms and templates are available online.

Supporting documentation must be original scans or certified copies of the original (in full colour).

Supporting documents are to be scanned to your computer and submitted through I Work For NSW using the browse function. Please name your document appropriately as per its corresponding "Title" in the table above. Outstanding documents submitted after the closing date must be certified, scanned and submitted to the Scholarships Team by email at <a href="mailto:scholarships@det.nsw.edu.au">scholarships@det.nsw.edu.au</a>.

Applications close **14 September 2018**. Please refer to the timeline schedule that will be emailed to you once you submit your application.

If you have any further questions please contact the Scholarships Team via email <u>scholarships@det.nsw.edu.au</u> or on telephone **1300 301 435**.



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## **How to Adult**

#### Helping you on the road to becoming an adult

Need help with your job seeking skills? Looking for tips on how to budget and manage your finances? Seeking information about mental health? Want help with scholarship applications? Then this free monthly program is for you.

#### August's Topic: Resume Tips

<u>Mudgee</u> First Thursday of the month Starts 4:30pm Mudgee Library 64 Market Street

<u>Kandos</u> Third Monday of the month Starts 4:30pm Kandos Library 40 Angus Avenue

<u>Gulgong</u> Third Tuesday of the month Starts 5:00pm Gulgong Library 109 Herbert Street Get practical tips and suggestions for improving your resume from someone working in the Human Resources sector

This is a free program for those aged 15 – 25 only Bookings essential: eventbrite.com.au Enquiries: Youth Services Officer – 6378 2850 Kindly Supported by KEPCO Bylong

SPONSORSHIP

Mudgee High School - LINK Program Proudly supported by GLENCORE

Ulan Coal Mine