

MINUTES

MUDGEES HIGH SCHOOL P&C ASSOCIATION INC.

Minutes of the General Meeting held on Monday 26 November at 7pm in the school library.

1. Welcome

Meeting Open at 7 pm

In attendance:

H Pegg, J Laidlaw, W Eade, V Miller (Chairperson), J Ninness, D Thommeny, K Dickson, R Finter

Apologies:

R Hill

2. Confirmation of minutes of previous meeting

Resolution: That the minutes of the meeting of Mudgee High School P&C Association held on 22 October 2018 be taken as read and confirmed as a true and accurate record.

Carried

3. Business arising from previous minutes

School bus funding. W Eade informed the meeting that P&C funds are not required to ensure the bus is fully funded this year.

4. Correspondence

Correspondence In:

P&C Federation E-Newsletters.

Request for funding of DUX Award.

Invitation for Veronica to attend Presentation night.

Resolution: That the correspondence in be received.

Carried

Correspondence Out:

Nil

5. Treasurer's Report

Nil

6. Principal's Report

Provided update on staff recruitment, air conditioning, and solar panel projects.

Resolution: That the Principal's report be adopted.

Carried

7. President's Report

Highlighted ongoing work by P&C on managing current financial concerns.

Resolution: That the President's report be adopted.

Carried

8. Canteen Report

School staff are being encouraged to buy from the canteen.

Oven elements have been fixed.

Still unclear if school or P&C responsible for maintenance of cool room and benchtops.

9. General Business

P&C funding commitments

Discussion on the need to cut back on the majority of P&C funding commitments for 2019 due to canteen running at a loss. Agreed to keep funding weekly P&C awards but suspend all other funding commitments for the time being. Note: no motion on funding decisions taken because financial report was not presented at this meeting.

Action: Bring motion on funding commitments to next meeting.

P&C BBQ for 2019 elections

Discussed possibility of P&C running BBQs at state and federal elections next year.

To be BBQ only, as students already run coffee and cake stall.

Action: Plan for BBQs.

Grant application planning for 2019

The following organisations may have grants/funding the P&C can apply for:

- Aldi Smartkids
- Woolworths
- Family First
- MidWestern Regional Council
- Mines

Communication channels between school and P&C

Action: send out reminders for outstanding actions.

Action: Schedule meetings between Wayne and Veronica.

Mobile phone policy

D Thommeny provided update on early stages of mobile phone policy review. More information next year.

Emergency phone in lift

The emergency phone in the lift has been out of action since the switch to NBN. This is unsafe and unsatisfactory.

Resolution: That the P&C write to the local member regarding the emergency phone in the lift. **Carried.**

10. Close

The meeting closed at 8:11 pm. **Next meeting:** 25th February 2019

APPENDIX

Action Summary:

Action	By	Due	Progress
Bring motion on funding commitments to next meeting.	H Pegg	25/2/19	
Plan for BBQs.	All	25/2/19	
send out reminders for outstanding actions.	H Pegg	ongoing	
Schedule meetings between Wayne and Veronica.	W Eade V Miller	ongoing	
Speak about P&C at yr 6 parent info night	V Miller	28/11/18	
Organise cheque and letter for Stables ex	H Pegg	26/11/18	
Discuss moving suppliers to invoicing	J Laidlaw	22/10/18	
Obtain feedback from students on preferred retailers for semester 1 awards	M Date		
Approach retailers regarding sponsorship of semester 1 awards in new year	All		
Discuss weekly P&C award qualities with year advisors	W Eade	22/10/18	
Organise P&C Fed Info session for 2019	V Miller		
Obtain quotes for new canteen benches	J Laidlaw	24/9/18	In progress
Continue to investigate coverage provided by school insurance policy for canteen assets	W Eade / H Pegg		
Investigate how best to capture state representation information	D Thommeny	24/9/18	Admin staff on to it.
Obtain feedback from staff, students and parents on infrastructure wish list	J Laidlaw R Finter R Hill		Email/facebook post ready for distribution
Budget to repair/replace benches.	All		
Use the newsletter, website and other means to raise awareness of the role of P&C.	H Pegg V Miller W Eade		
Ask Penny Smith to investigate beanies	W Eade	25/6/18	
Look to change webpage once more information on website template changes are known.	H Pegg		Template changed.
Monitor the implementation of policy acknowledging representation for 12 months	H Pegg	28/5/19	Ongoing