



MUDGEE HIGH SCHOOL



Senior Assessment Manual (HSC)

2023-2024

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Introduction

This booklet should be read in conjunction with the Senior assessment HSC procedure document that has previously been issued to students. Both documents have been formulated to comply with the New South Wales Education Standards Authority's (NESA) requirements and guidelines.

The assessment process is designed to:

- Allow students to demonstrate their ability to achieve a wider range of outcomes than could be shown in a single examination at the end of the course.
- Give students direct credit for consistent work in both the Year 11 and Year 12 courses rather than having to rely on one final examination.
- Improve the accuracy of the judgements made about student ability by using an increased number and wider variety of tasks to measure achievement.

Staff and students are required to follow the procedures outlined here to meet their responsibility for assessing students fairly and consistently.

Pattern of Study Requirements

The following is a summary of the key requirements for Higher School Certificate study:

- At least 12 units are required in the Year 11 course pattern of study, and at least 10 units in the Year 12 course pattern of study.
- In both patterns of study, at least 6 units must consist of NESA-developed courses.
- In both patterns of study, HSC candidates must undertake at least three courses of 2 unit value or greater. These may include NESA-endorsed courses.
- In both Year 11 and 12 courses a minimum of 4 different courses must be studied.
- The award of a HSC may be accumulated over a period of 5 years. In that case, all the rules prescribed above must be met, but not all in the one year and a pathway plan must be in place.
- Students wishing to accumulate their HSC and/or repeat subjects should seek the assistance of their Year Adviser and the Senior Assessment Coordinator to ensure that all NESA requirements are fulfilled.

Notice of Tasks

Students will be provided with an Assessment Schedule for each subject they study. This will contain:

- Components and weightings to be assessed across the whole assessment program.
- The approximate date for each task (i.e. in which term it will occur).
- The weighting of each task.
- The nature of each task.

At least two weeks prior to the assessment date, students will be informed of:

- The syllabus outcomes being assessed by that task.
- The weighting of the task.
- The nature of the task.
- The date and time of the task. If possible, the assessment task will be due/completed on the day that corresponds to the allocated week on the Senior Assessment Planner.

Students should receive the above details on a green Notification of Senior Assessment Task proforma.

Timing of Tasks

Students must be assessed for both the Year 11 and HSC course. Only assessment from the HSC course will be used as part of the student's HSC. (There is an exception for particular Mathematics courses).

Faculty Head Teachers have the responsibility to ensure that syllabus requirements are met and that the correct amount of assessment occurs for each year.

No tasks are to fall due in the one week period prior to examinations. No tasks are to be scheduled after the Trial HSC examination, unless it has been approved at an executive meeting.

Each faculty is responsible for formulating its own assessment procedure (within the guidelines of this school procedure) and for determining the timing of assessment tasks.

Staff and students will operate an Assessment Planner with subjects allocated particular weeks in which to conduct their assessment tasks.

This Assessment Planner forms an appendix to this overall procedure.

Students are required to carry their Assessment Planner with them each day. Students should be encouraged to maintain a diary and to record all tasks on their Assessment Planner. If unforeseen circumstances require an assessment task to be moved from the allocated week, it requires approval from the Executive meeting or Principal. After gaining approval students must be notified in writing at least two weeks prior to the revised due date.

Lateness

Students must notify the school if they will be absent when a task/exam is due. Zero marks will apply unless an adequate reason is provided to the Deputy Principal responsible for the relevant year. Assessment tasks will be deemed late if they are not submitted during the relevant period or lesson time on that day.

Students cannot work on assessment tasks during other classes and they cannot absent themselves from classes to complete tasks. Students who are absent for any part of the day when a task is due will need to complete an Application for Special Consideration form together with appropriate documentation.

During the Year 11 and Year 12 courses, students who submit tasks or sit for exams late will be required to make an application for special consideration by completing the pink pro-forma available from the Deputy Principal.

This application must be made either:

- As soon as the student returns to school after an unplanned absence.
- As soon as a student knows they will be unable to complete a task/exam. Where an unavoidable clash is known in advance this application must be made before the due date of the task.

Failure to complete this process correctly will result in zero marks for the task.

Extensions of time are not granted automatically. Students will require very good reasons for not completing tasks by the due date. Medical certificates or other documentary evidence should always be supplied where it is available.

Non-Serious Attempts

Where, in the judgement of a Head Teacher, a student has not made a serious attempt in an assessment task/examination even though all other requirements are met, a 'N' Determination Warning will be given. In the case of any appeal, the Principal will make the final decision after referral from the Deputy Principal responsible for the relevant year.

A student, whose work is deemed to be a non-serious attempt, may be required to resubmit the task showing an adequate attempt to meet the minimum requirements. No marks will be awarded for resubmitted work. However, it must be submitted to meet course requirements.

Non-Completion of Tasks/Examinations

All assessment tasks/examinations must be completed. If a student fails to complete a task/examination, they will be given a 'N' Determination Warning for that task unless adequate reason is supplied to the Deputy Principal responsible for the relevant year. This reason must be supplied to the Deputy Principal before the task/exam if possible, or immediately on return to school after the task/exam. In cases of illness, a medical certificate or statutory declaration may be required by the Deputy Principal.

At the Principal's discretion, a student may be required to do one of the following:

- Undertake the same task/exam at a later date.
- Undertake an equivalent substitute task/exam.
- Accept an estimate.

An estimate will only be awarded in exceptional circumstances where the Principal considers that the student has adequate reason for not completing an assessment task. The possibility of completing the same task at a later date or a substitute task will be examined before an estimate based on other evidence will be considered.

It is the student's responsibility to notify the school of their absence that day (or earlier if they know) if an assessment task/exam is due and they will be unable to attend. It is the responsibility of the student to approach their teacher on the day of their return to school regarding their absence, and to make arrangements for the completion of the missed task/exam. At this time the student will need to collect an Application for Special Consideration form from the Deputy Principal responsible for the relevant year group. The application must then be completed and returned in the stipulated time.

In the case of any appeal, the Principal will make the final decision after referral from the Deputy Principal responsible for the relevant year group.

'N' Determination Warnings

'N' Determination Warnings will be allocated if:

- A task/exam scores no marks under the lateness provisions (see Lateness above).
- A task/exam is not completed and no adequate reason is provided.
- A student is involved in malpractice, and/or a non-serious attempt is made at a task/exam.

If a student receives a 'N' Determination Warning in assessment tasks/exams which total 50 percent or more of the total available assessment marks for that course, the Principal must indicate to NESAs that the course has not been satisfactorily completed and the student has received a 'N' Determination. The student may not be allowed to sit for the HSC exam in that subject and a result will not appear on the HSC for the subject. In the case of any appeal, the Principal will make the final decision after referral from the Deputy Principal responsible for the relevant year group.

Malpractice

All students are required to complete the 'All My Own Work' program before their subject entries can be submitted to NESA. This program covers malpractice which refers to "any activity that allows a student to gain an unfair advantage over other students" (NESA Assessment Certification and Examination Manual, 2005). The NESA rules about malpractice apply to all students completing Year 11 and HSC courses at all NSW schools. Please refer to the NESA Assessment Certification Examination Manual.

Additional information can be accessed via Honesty in HSC Assessment - the Standard .

If a student is caught cheating, copying or plagiarising in any way during any assessment task or exam they will be given a 'N' Determination Warning for that task. Students are advised that any salacious, offensive or derogatory comments they write on a task will constitute malpractice. As is the case of the HSC examinations, such comments may result in a 'N' Determination warning.

Any student who deliberately disrupts an assessment may be warned once. If such disruptive behaviour continues, the student will be excluded from the task and a 'N' Determination Warning will be given.

In the case of any appeal relating to malpractice, the Principal will make the final decision after referral from the Deputy Principal responsible for the relevant year group.

Examinations

The school provides examination writing material. Students may only take to their seat the equipment they require to complete each exam, tissues and water. Devices such as mobile phones or those which have communication capabilities are not permitted. All watches must be removed and placed in clear sight on the examination table where the student is seated. If a calculator is required in an examination, only those models approved by NESA are permitted.

A record will be kept of all variations to examination routine, including any warnings given, students getting equipment from bags or students leaving the examination room. Any student who requires the use of the toilet during an exam will be accompanied by a teacher and the duration of their absence from the examination room will be recorded.

No student will be permitted to leave the examination room for any purpose in the last 15 minutes of an examination.

The Record of School Achievement (RoSA)

The Record of School Achievement (RoSA) is the credential available for students who leave school after Year 10 and before they receive their Higher School Certificate (HSC). It is designed to record a student's secondary results for courses completed before leaving school. To be eligible, students will need to have completed the mandatory curriculum requirements for Years 7 to 10.

The RoSA credential will show the grades/results achieved in Year 10 and, if applicable, in Year 11. It will also list any Year 11 or 12 courses the student has participated in but did not complete before leaving school and results for the optional Literacy and Numeracy tests if undertaken.

Minimum Standards Tests

In addition to fulfilling the HSC assessment requirements you will need to meet a minimum standard of literacy and numeracy to receive your HSC (Higher School Certificate).

Literacy and numeracy skills are key for success in everyday life. Achieving the HSC minimum standard means you will have a level of skills necessary for success after school. Students show they have met the HSC minimum standard by passing online tests of basic reading, writing and numeracy skills needed for everyday tasks.

Students master basic skills at different stages, so there are multiple opportunities available for students to understand what to expect and pass the minimum standard online tests.

A self-analysis exercise

You are now staring your Year 12 courses and approximately 50% of your senior schooling is behind you.

Your success at the end of this year will be assisted by any natural ability you have for a given subject. However, your overall results will largely be determined by the amount of time and effort that you commit to your studies over what is really a fairly short period of time.

Now is the time to reflect on the first 50% of your senior schooling so that the final 50% can be more productive. If your results in these exams were below your best, then it only becomes a problem if you do not identify the causes and do something about them.

Have a think about these questions?

- What have your exam and assessment tasks taught you?
- What things are you doing that are working well?
- What are the areas of weakness that you need to work on?

The following are areas that you may like to consider to improve your results. Make your own notes or ask for some help.

Amount of Study vs Amount of Homework

Exam Techniques

Organisation of time / daily routine

Social life, sport, work vs school and study

Organisation of notes / folder - both at school and at home

Time spent memorising work

Subject Selection

My performance in lessons / influence of who I sit with

Development of short-term and long-term goals

Specific skills that I need help with

HSC Assessment Advice for VET Courses

Assessment in VET courses is competency based. This means that you need to demonstrate that you have gained and can apply specific knowledge and skills for the unit of competency to be deemed competent in that unit. Evidence of competence will be collected in a variety of ways including written tasks, practical demonstration, portfolio or assignments.

You will be deemed "Competent" if performance in all required assessment activities for the unit of competency is satisfactory or Not Competent if you are still developing skills and/or your performance is at an unsatisfactory level. There is no pass or fail. This means that a course mark is not allocated. For this reason, the assessment schedule for HSC VET courses is in a different format to other NESA Courses.

Formal assessment will be scheduled only when you have developed the necessary skills and underpinning knowledge to demonstrate competency.

Your trainer will keep an outcome record of units of competency. You may request to see this record at any time to determine your progress. Alternately you will be supplied with a competency log for maintaining a record of units achieved. You are entitled to seek advice about options for further training and assessment for competencies 'not achieved'. Refer to the VET Student Induction Booklet for additional advice. You will also receive a report from the school each semester indicating competency achievement. Competencies cannot be recorded without the sufficient assessment evidence.

The achievement of units of competency will lead to a Certificate at AQF level I, II or III or a Statement of Attainment towards the AQF qualification. A transcript will be issued by the NSW Education Standards Authority (NESA) on behalf of Public Schools NSW Wagga Wagga, Registered Training Organisation (RTO) 90333 for successful completion.

Recognition of Prior Learning (RPL) on the Wagga Wagga RTO RPL form with the portfolio of evidence relevant to each unit of competency for which RPL is requested. The RPL form and evidence portfolio must be submitted to your trainer prior to course commencement who will forward it to the RTO manager for review.

Credit Transfer (CT) may be given for a unit of competency (UoC) previously achieved with another RTO after verification of the transcript for the unit of competency. Seek CT advice from your trainer prior to the commencement of the delivery of this UoC.

N Determination letters will be issued to students who do not demonstrate due diligence and sustained effort in the course, participate in mandatory work placement and or apply themselves to course outcomes. This process may then lead to an "N" determination for this subject which may prevent the achievement of the HSC. Warning letters will not be issued for failure to achieve competency but are about fulfilling the requirements of learning for the HSC.

Work placement is a mandatory HSC component in some courses and must be completed during the course. (Refer to the specific course assessment summary for more detailed information).

- you will not be permitted to participate in a work placement if you are not deemed 'work ready' by your trainer.
- a 'N' determination will be issued if work placement is not satisfactorily completed. This means that the course will not count towards your HSC pattern of study. However, you will still receive a Certificate or Statement of Attainment which indicates one or more unit/s of competency achieved towards the qualification.
- the scheduled date for work placement is shown in the course assessment summary.
- you will complete a workplace journal of your placement.

Work placement advice from NESA in response to COVID

<https://educationstandards.nsw.edu.au/wps/portal/nesa/about/news/novel-coronavirus/vet-work-placement>

HSC Examination is only available in some VET courses. (Refer to the NESA course outline and the specific course assessment summary for detailed information).

- Optional for students completing the 240-hour course and is intended for Australian Tertiary Admissions Rank (ATAR) purposes only. (Refer to the specific course assessment summary for more detailed information).
- Independent of the competency-based assessment requirements for the Australian Qualifications Framework (AQF) VET qualification. The satisfactory completion of the course will still appear on your HSC if the optional exam is not undertaken.

If you intend to use your VET course towards the calculation of the ATAR, the school must submit an estimated mark of your likely performance in the HSC examination. The calculation of the mark is a school decision and will include the Trial HSC examination. This mark is only used in the event of misadventure.



2023 - Year 12 (HSC 2023-2024) Assessment Planner (Term 4)

Term	Week	Date Range	Lines to Assess	Subjects	Task Dates	Task Type
4	1	9th Oct - 13th Oct				
4	2	16th Oct - 20th Oct	1 & 2			
4	3	23rd Oct - 27th Oct	6 & 4			
4	4	30th Oct - 3rd Nov	5 & 3			
4	5	6th Nov - 10th Nov	1 & 2			
4	6	13th Nov - 17th Nov	6 & 4			
4	7	20th Nov - 24th Nov	5 & 3			
4	8	27th Nov - 1st Dec	1 & 2			
4	9	4th Dec - 8th Dec	6 & 4			
4	10	11th Dec - 15th Dec	5 & 3			
4	11	18th Dec - 19th Dec (School Development)				

It is important that every student carry this schedule with them at the front of their folder every day.

The purpose of this schedule is to evenly space assessment tasks so that students are given the best opportunity to devote their full time and energy to each task. It will still be essential however, that students plan their schoolwork, their sporting and social life as well as work commitments well in advance. Remember also that simply completing "Assessment Tasks" does not constitute satisfactory study of a course, nor will it result in very good marks. Of equal importance are – attendance at lessons – non-assessment homework – regular study and memorisation.

As far as possible the groupings of lines have been deliberately arranged to cater for courses that appear on more than one line and to fit in with the timing of double periods. As a general guideline courses mentioned first in each slot will try to assess in the first half of the week and those courses mentioned second in each slot will try to assess in the second half of each week. The aim is to try to design a system where a student will as a general rule:

- Not have more than two tasks due in the same week
- Not have two tasks due on the same day

However, this will not always be possible due to complicating factors such as –

- Some subjects occur on more than one line of the timetable.
- Unavoidable interruptions (such as public holidays) may occur during a week.
- Some subjects require every student to deliver a 10 minute speech. This is not possible in one double period.
- Extension subjects with small candidates do not have an assessment week in the rotation system.
- VET subjects have set assessment times set by the region and these may not align with our schedule.

Agriculture

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Research Report Farm Product Study	Oral Presentation Animal Production	Practical Report Plant Production	Trial Examination
Outcomes to be Assessed		H1.1, H2.2	H3.1, H3.2, H3.3, H3.4	H1.1, H4.4	All Outcomes
Knowledge and understanding of course content	40	15	5	5	15
Knowledge, understanding and skills required to manage agricultural production systems	40	10	10	5	15
Skills in effective research, experimentation and communication	20	5	5	10	0
TOTAL	100	30	20	20	30
Comment					

Ancient History

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Source Analysis Cities of Vesuvius	Research Essay Ancient Societies	Historical analysis Personalities in their time	Trial Examination
Outcomes to be Assessed		AH12.2, AH12.3, AH12.6, AH12.7, AH12.8	TBA	TBA	TBA
Knowledge and understanding of course content	40	5	10	10	15
Historical skills in the analysis and evaluation of sources and interpretations	20	5		5	10
Historical inquiry and research	20	5	10	5	
Communication of historical understanding in appropriate forms	20	5	5	5	5
TOTAL	100	20	25	25	30
Comment					

Biology

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1-2	Term 2	Term 3
		Research and Report	Depth Study	Practical Investigation	Trial Examination
Outcomes to be Assessed		BIO12-1, 5, 6, 7	BIO12-1, 3, 5, 6, 7, 12, 13, 14	BIO12-2, 3, 4, 5, 7	BIO12-6, 7, 12, 13, 14, 15
Skills in working scientifically	60	15	20	15	10
Knowledge and Understanding	40	5	10	5	20
TOTAL	100	20	30	20	30
Comment					

Business Studies

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Research Task Operations	Extended Response Marketing	In-class Test Finance	Trial Examination
Outcomes to be Assessed		H1, H2, H5, H7	H3, H5, H6, H7, H8, H9	H4, H6, H7, H8, H9, H10	H2, H3, H4, H5, H6, H9, H10
Knowledge and understanding of course content	40	5	5	10	20
Stimulus - based skills	20		5	10	5
Inquiry and research	20	10	10		
Communication of business information, ideas and issues in appropriate forms	20	5	5	5	5
TOTAL	100	20	25	25	30
Comment					

Community & Family Studies

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Research methodology Independent Research Project	Social Impacts of Technology In Class Response	Groups in Context Research Task	Trial Examination
Outcomes to be Assessed		H4.1, H4.2	H2.3, H3.4	H2.2, H3.3, H5.1, H6.2	H1.1 to H6.2
Knowledge and Understanding of course content	40	5	10	10	15
Skills in critical thinking, research methodology, analysing and communicating	60	15	15	15	15
TOTAL	100	20	25	25	30
Comment					

School Name:

Assessment Schedule Yr: 12 - 2024

Assessment Events		Task 5	Task 6	Task 7	½ yearly Exam**	Trial Exam**
(Remove Task 5 Options not being delivered – refer to TAS)		Week Term 4 Date:	Week Term 2 Date:	Week Term 3 Date:	Week Term Date:	Week Term Date:
Code	Unit of Competency					
CPCCBL2001 CPCCBL2002	Handle and prepare bricklaying and blocklaying materials Use bricklaying and blocklaying tools and equipment	X				
CPCCWF2002 CPCCCM2013	Use wall and floor tiling tools and equipment Undertake basic installation of wall tiles	X				
CPCCJN2001 CPCCJN3004	Assemble components Manufacture and assemble joinery components	X				
CPCCCA2002 CPCCCM2005 CPCCCA2011	Use carpentry tools and equipment Use construction tools and equipment Handle carpentry materials		X			
CPCCVE1011 CPCCOM1012	Undertake a basic construction project Work effectively and sustainably in the construction industry			X		

Depending on the achievement of units of competency, the possible qualification outcome is a CPC20220 - Certificate II in Construction Pathways & Statement of Attainment towards CPC20120 Certificate in Construction

The exam events will be confirmed by your teacher as they may be used for the assessment of competencies and for NESA reporting requirements.

*** Selected units only to be confirmed by your teacher.**

The assessment components in this course are competency based. This means that students need to demonstrate that they have gained and can apply the specific knowledge and skills of each unit of competency. Competency assessment is graded as "not yet competent" or "competent". In some cases, other descriptive words may be used leading up to "competent". This means a course mark is not allocated.

Chemistry

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Research Task	Practical Task	Depth Study Report	Trial Examination
Outcomes to be Assessed		CH12-1, CH12-2, CH12-4, CH12-7, CH12-12	CH12- 1,2,3,4,5,6,7 CH12-12,13	CH12- 1,2,5,7,12,15	CH12- 1,2,3,4,5,6,7 CH12- 12,13,14,15
Skills in working scientifically	60	5	20	20	15
Knowledge and Understanding	40	5	10	10	15
TOTAL	100	10	30	30	30
Comment					

Economics

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Research Extended Response The Global Economy	In-class response to Known Stimulus Material Australia's Place in the Global Economy	Research Extended Response Economic Issues	Trial Examination
Outcomes to be Assessed		H1, H3, H4, H8, H9, H10, H12	H1, H2, H4, H5, H7, H8, H9, H10, H11, H12	H1, H2, H5, H6, H7, H8, H9, H12	H1, H2, H3, H4, H8, H10, H11, H12
Knowledge and understanding of the course content	40	5	10	10	15
Stimulus based skills	20		5	5	10
Inquiry and research	20	10		10	
Communication of economic information, ideas and issues in appropriate forms	20	5	5	5	5
TOTAL	100	20	20	30	30
Comment					

English (Advanced)

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Critical Response Text and Human Experience	Multimodal Textual Conversations	Writing Task Craft of Writing	Trial Examination
Outcomes to be Assessed		EA12-3, EA12-7, EA12-8	EA12-1, EA12-2, EA12-6	EA12-4, EA12-5, EA12-9	EA12-3, EA12-4, EA12-8
Knowledge and understanding of course content.	50	10	15	5	20
Skills in responding to texts and communication of ideas, appropriate to audience, purpose and context across all modes.	50	10	10	20	10
TOTAL	100	20	25	25	30
Comment	Students cannot proceed to the HSC Course unless they have satisfactorily completed the assessment schedule for the Year 11 Course. Students cannot qualify for an HSC unless they satisfactorily complete both assessment and non-assessment tasks. Students will sit a Half Yearly Examination which is worth 0%, yet this is the number that will be recorded on your Half Yearly Report.				

English (Standard)

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Critical Response Text and Human Experience	Multimodal Language, Identity and Culture	Writing Task Craft of Writing	Trial Examination
Outcomes to be Assessed		EN12-1, EN12-2, EN12-3, EN12-4, EN12-6	EN12-3, EN12-7, EN12-8	EN12-2, EN12-4, EN12-5, EN12-9	EN12-1, EN12-4, EN12-6
Knowledge and understanding of course content.	50	10	15	5	20
Skills in responding to texts and communication of ideas, appropriate to audience, purpose and context across all modes.	50	10	10	20	10
TOTAL	100	20	25	25	30
Comment	Students cannot proceed to the HSC Course unless they have satisfactorily completed the assessment schedule for the Year 11 Course. Students cannot qualify for an HSC unless they satisfactorily complete both assessment and non-assessment tasks. Students will sit a Half Yearly Examination which is worth 0%, but this will be recorded on your Half Yearly Report.				

English Studies

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 3	Term 3
		Extended Response with related material evaluation	Research Task	Collection of Classwork	Trial Examination
Outcomes to be Assessed		ES12-1, ES12-5, ES12-6, ES12-8, ES12-9	ES12-2, ES12-3, ES12-5, ES12-9	ES12-1, ES12-3, ES12-4, ES12-6, ES12-7, ES12-10	ES12-2, ES12-4, ES12-7, ES12-8
Knowledge and understanding of course content	50	15	10	20	5
Skills in: *comprehending texts *communicating ideas *using language accurately, appropriately and effectively	50	10	15	20	5
TOTAL	100	25	25	40	10
Comment	Students cannot proceed to the HSC Course unless they have satisfactorily completed the assessment schedule for the Year 11 Course. Students cannot qualify for an HSC unless they satisfactorily complete both assessment and non-assessment tasks. There is a Half Yearly for the students to sit which is worth 0%, but this will be recorded on your Half Yearly Report.				

English Extension 1

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 1	Term 1	Term 2	Term 3
		Creative Response	Half Yearly Examination	Critical Response	Trial Examination
Outcomes to be Assessed		E12-1, E12-2, E12-3, E12-5	E12-1, E12-3	E12-1, E12-2, E12-3, E12-4, E12-5	E12-1, E12-2, E12-3, E12-5
Knowledge and understanding of complex texts and of how and why they are valued.	50	10	0	20	20
Skills in: *complex analysis, *sustained composition *independent investigation.	50	20	0	20	10
TOTAL	100	30	0	40	30
Comment	Students cannot proceed to the HSC Course unless they have satisfactorily completed the assessment schedule for the Year 11 Course. Students cannot qualify for an HSC unless they satisfactorily complete both assessment and non-assessment tasks. Whilst the Half Yearly is worth 0%, it will be the mark that goes onto your Half Yearly Report.				

English Extension 2

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 1	Term 2	Term 3	Term
		Viva Voce	Literature Review	Critique of Creative Process	
Outcomes to be Assessed		EEX12-1, EEX12-3, EEX12-4	EEX12-1, EEX12-2, EEX12-3, EEX12-4	EEX12-1, EEX12-3, EEX12-5	
Skills in extensive independent research	50	15	20	15	0
Skills in sustained composition	50	15	20	15	0
					0
					0
TOTAL	100	30	40	30	0
Comment	Students cannot progress to the HSC Course unless they have satisfactorily completed the assessment schedule for the Year 11 Course. Students cannot qualify for an HSC unless they have satisfactorily completed both assessment and non-assessment tasks.				

Engineering Studies

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Civil Engineering Solution and Report	Transport Engineering Problem Solving	Aeronautical Materials and Report	Trial Examination
Outcomes to be Assessed		H2.1, H4.1, H4.2	H2.2, H3.1, H3.2, H6.2	H4.3, H5.1, H5.2, H6.1	H4.3, H5.1, H5.2, H6.1
Knowledge and Understanding of Course Content	60	10	15	15	20
Knowledge and Skills in research, problem solving and communication related to Engineering practice	40	15	10	5	10
TOTAL	100	25	25	20	30
Comment					

Food Technology

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Food Industry Report	Food Manufacture and Experiments	Food Product Development	Trial Examination
Outcomes to be Assessed		H1.2, 1.4, 3.1	H1.1, 1.3, 4.2	H1.3, 4.1, 4.2, 5.1	H1.1, 1.3, 1.4, 2.1, 3.1, 3.2
Knowledge and understanding of course content	40		10		30
Knowledge and skills in designing, researching, analysing and evaluating	30	20		10	
Skills in experimenting with and preparing food by applying theoretical concepts	30		15	15	
TOTAL	100	20	25	25	30
Comment					

History Extension

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 1	Term 2	Term 3	Term
		Historical Process Proposal, Process, Log, Annotated Sources	Historical Project Essay	Trial Examination	
Outcomes to be Assessed					
Knowledge and understanding of significant historical ideas and processes	40	10	10	20	0
Skills in designing, undertaking and communicating historical inquiry and analysis	60	20	30	10	0
TOTAL	100	30	40	30	0
Comment					

Japanese (Beginners)

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Family Life and Home Reading and Writing	Responding to Material Listening and Speaking	About Me - Guided Interview Speaking	Trial Examination Listening, Reading, Writing
Outcomes to be Assessed		2.1 - 2.6, 3.1 - 3.3	1.1 - 1.3, 2.1 - 2.6	1.1 - 1.3	2.1 - 3.3
Listening and Responding	30		20		10
Reading and Responding	30	20			10
Speaking in Japanese	20		10	10	
Writing in Japanese	20	10			10
TOTAL	100	30	30	10	30
Comment					

Japanese (Continuers)

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Student Exchange in Nagasaki Reading and Writing	Responding to Material Listening and Speaking	About Me - Guided Interview Speaking	Trial Examination Reading, Writing, Listening
Outcomes to be Assessed		2.1 - 2.3, 3.1, 3.4, 3.5	1.1 - 1.4, 2.1 - 2.3, 3.1, 3.3, 3.5, 3.6. 4.1	1.1 - 1.4	2.1 - 2.3, 3.1 - 3.6
Listening and Responding	30		20		10
Reading and Responding	30	20			10
Speaking in Japanese	20		10	10	
Writing in Japanese	20	10			10
TOTAL	100	30	30	10	30
Comment					

Legal Studies

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Case Analysis Crime	Research Task & Essay Family	Research Task & Essay Shelter	Trial Examination
Outcomes to be Assessed		H1, H3, H4, H6	H6, H8, H9, H10	H2, H5, H6, H7, H8	H2, H3, H6, H9, H10
Knowledge and understanding of the course content	40	15	5	5	15
Analysis and evaluation	20	10			10
Inquiry and research	20		10	10	
Communication of legal information, ideas and issues in appropriate forms	20	5	5	5	5
TOTAL	100	30	20	20	30
Comment					

Mathematics Advanced

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 2	Term 2	Term 3
		In Class Test	In Class Test	Assignment	Trial Examination
Outcomes to be Assessed					
Understanding, Fluency and Communication	50	10	10	15	15
Problem Solving, Reasoning and Justification	50	10	10	15	15
TOTAL	100	20	20	30	30
Comment					

Mathematics Standard 2

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 3	Term 3
		Assignment	In Class Test	In Class Test	Trial Examination
Outcomes to be Assessed					
Understanding, Fluency and Communication	50	15	10	10	15
Problem Solving, Reasoning and Justification	50	15	10	10	15
TOTAL	100	30	20	20	30
Comment					

Mathematics Standard 1

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 2	Term 3	Term 3
		Assignment	In Class Test	In Class Test	Trial Examination
Outcomes to be Assessed					
Understanding, Fluency and Communication	50	15	10	10	15
Problem Solving, Reasoning and Justification	50	15	10	10	15
TOTAL	100	30	20	20	30
Comment					

Mathematics Numeracy

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 1	Term 2	Term 3	Term
		Assignment	Assignment	Assignment	
Outcomes to be Assessed					
Understanding, Fluency and Communication	50	16	17	17	0
Problem Solving, Reasoning and Justification	50	17	16	17	0
TOTAL	100	33	33	34	0
Comment					

Mathematics Extension 1

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		In Class Test	Assignment	In Class Test	Trial Examination
Outcomes to be Assessed					
Understanding, Fluency and Communication	50	10	15	10	15
Problem Solving, Reasoning and Justification	50	10	15	10	15
TOTAL	100	20	30	20	30
Comment					

Mathematics Extension 2

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Assignment	In Class Test	In Class Test	Trial Examination
Outcomes to be Assessed					
Understanding, Fluency and Communication	50	15	10	10	15
Problem Solving, Reasoning and Justification	50	15	10	10	15
TOTAL	100	30	20	20	30
Comment					

Industrial Technology Metal

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Designing and Planning Presentation	Product Analysis	Project Development and Management Report	Trial Examination
Outcomes to be Assessed		H3.1, H3.2, H3.3, H5.1	H3.2, H4.3, H5.2, H6.1	H2.1, H3.3, H4.1, H5.1, H5.2, H6.1	H1.1, H1.2, H1.3, H3.1, H4.3, H6.1, H7.1, H7.2
Knowledge and understanding of course content	40	5	5	10	20
Knowledge and skills in the design, management, communication and production of a Major Project	60	15	15	20	10
TOTAL	100	20	20	30	30
Comment					

Industrial Technology Timber

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Designing and Planning Presentation	Product Analysis	Project Development and Management Report	Trial Examination
Outcomes to be Assessed		H3.1, H3.2, H3.3, H5.1	H3.2, H4.3, H5.2, H6.1	H2.1, H3.3, H4.1, H5.1, H5.2, H6.1	H1.1, H1.2, H1.3, H3.1, H4.3, H6.1, H7.1, H7.2
Knowledge and understanding of Course content	40	5	5	10	20
Knowledge and skills in the design, management, communication and production of a Major Project	60	15	15	20	10
TOTAL	100	20	20	30	30
Comment					

Modern History

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Power and Authority in the Modern World Source Analysis	National Study Historical Analysis	Peace and Conflict Research Essay	Trial Examination
Outcomes to be Assessed		MH12-3, MH12-5, MH12-6, MH12-9	MH12-1, MH12-2, MH12-3, MH12-5, MH12-6, MH12-9	MH12-2, MH12-4, MH12-6, MH12-7, MH12-8, MH12-9	MH12-1, MH12-2, MH12-3, MH12-4, MH12-5, MH12-6, MH12-7, MH12-9
Knowledge and understanding of course content	40	5	10	10	15
Historical skills in the analysis and evaluation of sources and interpretations	20	10	5		5
Historical inquiry and research	20	5	5	10	
Communication of historical understanding in appropriate forms	20		5	5	10
TOTAL	100	20	25	25	30
Comment					

Music

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Performance / Viva Voce	Composition / Aural	Elective Option 1 / 2	Trial Examination
Outcomes to be Assessed		H1, H2, H4, H5, H6	H2, H4, H5, H6, H7, H8	H1 - H8	H1 - H8
Performance	10	10			
Composition	10		10		
Musicology	10	10			
Aural	25		10		15
Electives	45			30	15
TOTAL	100	20	20	30	30
Comment					

Personal Development , Health and Physical Education (PDHPE)

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 1	Term 2	Term 3	Term 3
		Core 1: Research report and analysis	Core 2: Case Study/Inquiry	Options - Sports Medicine and Improving Performance: Knowledge and Application of Skills	Trial Examination
Outcomes to be Assessed		H1 H2 H3 H4 H5 H14 H15 H16	H7 H8 H9 H10 H11 H16 H17	H7 H8 H9 H10 H13 H16	H1-H17
Knowledge and understanding of course content	40	10	10	10	10
Skills in critical thinking, research, analysing and communicating	60	15	15	10	20
TOTAL	100	25	25	20	30
Comment					

Photography

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Manipulated Forms	Examination	Temporal Accounts	Individual Project
Outcomes to be Assessed		M1, M5, CH1, M6	CH1, CH2, CH3, CH4, CH5	M2, M4, CH5	M1, M4, CH1, CH4
Making	70	20		20	30
History/Criticism	30		20		10
TOTAL	100	20	20	20	40
Comment					

Physics

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 1	Term 1	Term 2	Term 3
		Practical Task	Depth Study	Research Task	Trial Examination
Outcomes to be Assessed		PH12-2, 3, 5, 7	PH12-1, 2, 3, 4, 5, 6, 7	PH12-4, 7, 14	PH12-8, 9, 10, 11, 12, 13, 14, 15
Skills in working scientifically	60	15	20	20	5
Knowledge and Understanding	40	5	5		30
TOTAL	100	20	25	20	35
Comment					

Society & Culture

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		Continuity and Change Research Task	PIP Progress Task	Popular Culture Essay	Trial Examination
Outcomes to be Assessed		H1, H3, H5, H6, H7, H8, H10	H1, H4, H5, H6, H7, H8, H9, H10	H1, H2, H3, H5, H7, H9, H10	H1, H3, H4, H5, H6, H7, H9, H10
Knowledge and understanding of course content	50	15		15	20
Application and evaluation of social and cultural research methodologies	30	10	10	5	5
Communication of information, ideas and issues in appropriate forms	20		10	5	5
TOTAL	100	25	20	25	30
Comment					

Visual Arts

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 2	Term 3
		BoW Development VAPD	Extended Repsonse	BoW Development	Trial Examination Trial BoW
Outcomes to be Assessed		H1, H2, H3, H4, H9	H8, H9, H10	H1, H2, H3, H4, H6	H2, H4, H5, H6, H7, H8, H9, H10
Artmaking	50	15		20	15
Art Criticism and Art History	50	10	25		15
TOTAL	100	25	25	20	30
Comment					

Work Studies

Component	Weighting	Task 1	Task 2	Task 3	Task 4
		Term 4	Term 1	Term 3	Term
		Work Experience Report and practical demonstration	Work Experience Oral Report and Practical Demonstration	Trial Examination	
Outcomes to be Assessed					
Knowledge and understanding	30	10	10	10	
Skills	70	30	30	10	
TOTAL	100	40	40	20	0
Comment					

EXAM PERIOD NOTIFICATION & SCHEDULE RECEIPT

The examination timetable may not require to schedule exams on all of these days, however, students are advised to ensure they are available on ALL of these dates.

HALF YEARLY EXAMINATIONS
Weeks 10 & 11 Term 1
Friday 5 April to Friday 12 April 2024

TRIAL HSC EXAMINATIONS
Weeks 4 & 5 Term 3
Thursday 15 August through to Friday 23 August 2024

Acknowledgement

I am aware that the major examination period(s) for the 2024 Year 12 HSC Assessment Schedule are as shown above.

I am aware that I am expected to complete examinations during the times listed above.

Any absences during these times need to have a valid reason and relevant supporting documentation as evidence of these reasons (eg. medical or legal reasons).

I understand the scheduling of family vacations or other leisure pursuits (eg. concerts, music festivals) are not considered valid reasons, and may result in zero marks for any examinations missed.

I have received my copy of the 2023-24 Year 12 HSC Assessment Schedule.

I have received my copy of the NESA 2024 Higher School Certificate - Rules and Procedures Booklet.

Signature	
Name	
Date	



MUDJEE HIGH SCHOOL

2024 - Year 12 Assessment Planner

Term	Week	Date Range	Lines to Assess	Subjects	Task Dates	Task Type
1	1	1st Feb - 2nd Feb				
1	2	5th Feb - 9th Feb	2 & 1			
1	3	12th Feb - 16th Feb	6 & 4			
1	4	19th Feb - 23rd Feb	3 & 5			
1	5	26th Feb - 1st Mar (No Friday - Swim Carn)	2 & 1			
1	6	4th Mar - 8th Mar	6 & 4			
1	7	11th Mar - 15th Mar	3 & 5			
1	8	18th Mar - 22nd Mar	2 & 1			
1	9	25th Mar - 29th Mar (No Friday)	4 & 6			
1	10	1st Apr - 5th Apr (No Monday)	No Assessment			
1	11	8th Apr - 12th Apr	EXAMINATIONS			
2	1	29th Apr - 3rd May (No Monday)	3 & 5			
2	2	6th May - 10th May	2 & 1			
2	3	13th May - 17th May	6 & 4			
2	4	20th May - 24th May	3 & 5			
2	5	27th May - 31st May (No Friday - Athl Carn)	2 & 1			
2	6	3rd Jun - 7th Jun	6 & 4			
2	7	10th Jun - 14th Jun (No Monday)	3 & 5			
2	8	17th Jun - 21st Jun	2 & 1			
2	9	24th Jun - 28th Jun	6 & 4			
2	10	1st Jul - 5th Jul	3 & 5			



2024 - Year 12 Assessment Planner

Term	Week	Date Range	Lines to Assess	Subjects	Task Dates	Task Type
3	1	22nd Jul - 26th Jul (No Monday)	1 & 2			
3	2	29th Jul - 2nd Aug	6 & 4			
3	3	5th Aug - 9th Aug	3 & 5			
3	4	12th Aug - 16th Aug	No Assessment			
3	5	19th Aug - 23rd Aug	EXAMINATIONS			
3	6	26th Aug - 30th Aug	Engl. Studies			
3	7	2nd Sep - 6th Sep				
3	8	9th Sep - 13th Sep				
3	9	16th Sep - 20th Sep				
3	10	23rd Sep - 27th Sep				

It is important that every student carry this schedule with them at the front of their folder every day.

The purpose of this schedule is to evenly space assessment tasks so that students are given the best opportunity to devote their full time and energy to each task. It will still be essential however, that students plan their schoolwork, their sporting and social life as well as work commitments well in advance. Remember also that simply completing "Assessment Tasks" does not constitute satisfactory study of a course, nor will it result in very good marks. Of equal importance are – attendance at lessons – non-assessment homework – regular study and memorisation.

As far as possible the groupings of lines have been deliberately arranged to cater for courses that appear on more than one line and to fit in with the timing of double periods. As a general guideline courses mentioned first in each slot will try to assess in the first half of the week and those courses mentioned second in each slot will try to assess in the second half of each week. The aim is to try to design a system where a student will as a general rule:

- Not have more than two tasks due in the same week
- Not have two tasks due on the same day

However, this will not always be possible due to complicating factors such as –

- Some subjects occur on more than one line of the timetable.
- Unavoidable interruptions (such as public holidays) may occur during a week.
- Some subjects require every student to deliver a 10 minute speech. This is not possible in one double period.
- Extension subjects with small candidatures do not have an assessment week in the rotation system.
- VET subjects have set assessment times set by the region and these may not align with our schedule.

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Signature	
Name	
Date	

SCHOOL COPY